

National Chengchi University College of Science

Proposal Form for the [] College Affairs Meeting

Proposing Unit (or Individual):

Head of Unit: _____ (Signature/Seal)

Co-signers (Seconders):

Subject (Motion):

Description (Rationale):

Proposed Action (Method):

Name of Attachment(s) (Please provide electronic files):

Notes:

1. For proposals submitted by a department or unit, please specify the proposing unit and ensure the unit head signs. The "Co-signers" column may be left blank. Proposals submitted by individuals must be co-signed by at least two representatives of this meeting (all signatures must be in person).
2. For proposals regarding the amendment of regulations, please follow the agenda formatting requirements: use A4 paper and divide the content into three columns: "Amended Provision," "Current Provision," and "Explanation," printed in portrait orientation. If there are attachments, please include their correct full names as parenthetical notes within the text. Please also attach one copy of the "Comparison Table of Amended Provisions."